



Bazaar Vendor Registration

Saturday, August 24th, 2019

11am to 4pm

Lady Slipper Parking Lot, St. Cloud, MN

Interested vendors must submit the following items to PO Box 1914 St Cloud, MN 56302 or bazaar@commonrootsfest.com.

- 1) One-page vendor application form complete with signatures
- 2) MN Dept. of Revenue's "Operator Certificate of Compliance" form
- 3) Copies of any licensing required by the State of Minnesota
- 4) Vendor fee of \$10 (make checks payable to Common Roots Festival)

Name of Business/Vendor:
Name of Primary Contact:
Address:
Cell Phone:
Email Address:
Website Address:
Minnesota State Tax ID:
List the items below that you plan to sell at the Bazaar. Your items <u>must be handmade</u> . Items purchased for resale are not allowed. Items not listed below will not be allowed to be sold at the Bazaar.

Read and Initial Below:

_____ I have read and agree to abide by all 2019 Common Roots Festival Bazaar Rules.

_____ I agree that the Common Roots Festival and their respective officers, employees, volunteers, agents and consultants are not liable for any injury, theft, or damage to either the buyer or seller, or their property arising out of or pertaining to preparation for or participation in the Common Roots Festival whether such injury, theft, or damage occurred prior, during, or after the Common Roots Festival. Vendor further agrees to indemnify, defend, and hold harmless the Common Roots Festival and their respective officers, employees, volunteers, agents, and consultants for and against any claims for such injury, theft or damage.

_____ I understand that the Common Roots Festival recommends that I carry my own general liability and product liability insurance, as the Common Roots Festival does not provide this coverage.

Signature of Primary Seller _____ Date _____

Application Timeline & Notification: Applications are reviewed and approved by the volunteer Common Roots Festival Bazaar Committee. Completed applications received by Monday, July 1st 2019, will be considered first with preference given to vendors that enhance the variety of products offered at the Bazaar. Applicants will be notified of his/her application status within five business days.

Application Contact:

Corrie Scott
 Phone: 763-228-1361
 Email: bazaar@commonrootsfest.com

Mail Application to:

Common Roots Festival
 ATTN: Corrie Scott
 PO Box 1914
 St Cloud, MN 56302



Bazaar Vendor Rules

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The Common Roots Festival Bazaar is a place in which local music stores and musicians can inform the public on their various programs. It is also a place where local artists are able to sell their own products directly to the public, allowing consumers to have a direct relationship with the producer of the items they purchase. This event will emphasize selling vendor made (handmade) art and craft items. Items purchased for resale are not allowed. Products that do not match this description must receive clearance from the Common Roots Festival Bazaar Committee before sale.

- **Additional Permits & Licenses:** All permits and licenses required by the City of St. Cloud, Benton County, State of Minnesota, and the Federal Government are the sole responsibility of the vendors.
- **Taxes:** Any required sales tax collections and remittances are the sole responsibility of the vendor.
- **Insurance:** The Common Roots Festival recommends that all vendors carry their own general liability and product liability insurance, as the Common Roots Festival does not provide this coverage. The Common Roots Festival is not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to preparation for or participation in the Common Roots Festival Bazaar, whether such injury, theft, or damage occurred prior, during, or after the Common Roots Festival. Seller further agrees to indemnify and hold the Common Roots Festival harmless for and against any claims for such injury, theft, or damage.
- **Vendor Stalls:** Vendor stalls are approximately 12'x12'. Event tents must be in proper working condition and have at least 15 pound weights on each corner to restrain them when there is adverse weather.
- **Arrivals/Departures:** Vendors booths must be set up by 11:00am. Vendor booths cannot be torn down until 4:00pm. Vendors must pre-arrange with the Common Roots Festival Bazaar Committee for late arrivals and/or early departures when turning in Vendor Registration.
- **Inclement Weather:** The Common Roots Festival Bazaar Committee will notify vendors by email by 9:00am the day of Bazaar if it the event is cancelled due to inclement weather. If vendors do not have email, they must request another form of contact.
- Smoking is not allowed in the Common Roots Festival Bazaar area.
- Pets are not allowed in the Common Roots Festival Bazaar area.